

STEP UP SCHOOL

(Under the aegis of ABESIT)

Campus 4, 19th Km. Stone, NH-09 Ghaziabad 201009
Phone: 8448583380/81, 9711060916/17; Website: www.stepupschool.in



Fee Structure & Policy (Session 2022-23)

(As per section 4(1) of the U.P. Self-Financed Independent Schools (Fixation of Fees) Ordinance, 2018)

A. To be paid at the time of admission only (along with the first installment):

S.No.	Heads	Amount	Remarks
1	Registration Fee	Rs. 1,500	One Time (Non-Refundable)
2	Caution Money (Security Deposit)	Rs. 5,000	One Time (Refundable)

B. Early Bird Waiver details:

S.No.	Heads	Annual Amount Payable
1	Annual Composite Fee	Rs. 1,08,000
2	Early Bird Waiver (10%)* on Annual Composite Fee	Rs. 97,200

* The Early Bird Waiver (10%) is given to the students who are taking admission in the session 2022-23 and it is applicable for **the entire schooling period**.

C. Sibling Waiver details:

S.No.	Heads	Annual Amount Payable
1	Additional Sibling Waiver** (15% on Annual Composite fee)	25% of Rs.1,08,000 = Rs.81,000

**The sibling waiver will immediately discontinue if the elder sibling leaves/withdraws from the school.

1. Annual Composite Fee **does not include** Transport, Uniform costs, Notebooks, Stationery, individual learning support like Special Sports Equipment (if applicable).
2. The total waiver **cannot exceed 25%** in any case.
3. **Optional Fee** such as Examination Fee (NCO, IMO, NSO, Asset, any govt. exams like CBSE boards etc.), Trips/Excursions and other activities (like cultural events, class photos, etc.) will be charged as per actual.
4. The Annual Amount can be paid in **4 equal installments** (only Early Bird waiver is mentioned here)

S.No.	Month	Due Date	Each Installment Amount
1	April - June	15 th April	Rs. 24,300
2	July - September	15 th July	
3	October - December	15 th October	
4	January - March	15 th January	

5. At the time of Admission, first installment has to be paid along with the registration fee (**non-refundable**) and caution money (**refundable**).

6. Parents kindly note that if there is Any Fee Regulation by the Fee Committee (DFRC) set up by Govt./CBSE, in this case student should not entitled to avail offer on prescribed Annual Composite Fee.
7. The school reserves the right to revise/amend the Fee Structure from time to time, as per guidelines of DFRC.
8. Fees may be paid in the school A/C office from 8:00 am till 2:00 pm on all working days or otherwise through online payment.

9. **Mode of Payment**

1. ONLINE

2. DEMAND DRAFT

3. PAYTM

*For accounts payee draft to be issued in the favour of “Step Up School”.

*Online payment can be made by RTGS/NEFT/IMPS/Fund Transfer.

Beneficially Name	STEP UP SCHOOL
Bank Name:	Punjab National Bank
Branch:	Ambedkar Marg, Ghaziabad - 201001
Account No:	0674002190421974
RTGS/IFS Code:	PUNB0370300
Account Name:	Current A/C

10. The Demand Draft must contain student’s name, class, section, admission number, and contact number at the back of the draft.
11. Date of payment is the actual date of realization in bank, parents are advised to deposit fee well in advance in case of Bank Holidays etc.
12. **Late Fee Payment Penalty** - If the fee is not paid by the stipulated date, a late fee of Rs.20/- per day (including holidays) will be charged.
13. **Non-Payment of Fees** for a further of 30 days after the pay by date shall result in Cancellation of Admission. To reinstate the admission, a penalty of Rs.5000/- will be charged in addition to the Late Fee Payment Penalty.
14. Issues related to any fee withdrawal are subject to terms and conditions of **School’s Fee Withdrawal Policy**.
15. ABACUS, etc. are additional features which might not be available during online classes.

DOCUMENTS REQUIRED AT THE TIME OF ADMISSION

1. Self-Attested Copy of the Birth Certificate
2. Residence Address Proof-Aadhar Card /Passport/Electricity Bill/Ration Card /Voter ID
3. Photocopy of Child’s Aadhar Card – Original to be shown.
4. School Leaving Certificate / TC (Class I onwards)
5. Latest Report Card of the last school attended (Class KG onwards)